COMPASS

FMCSA Portal Access for Companies

May 2008

U.S. Department of Transportation
Federal Motor Carrier Safety Administration

Office of Information Technology
Federal Motor Carrier Safety Administration

►What is FMCSA's COMPASS Program?

►Expected Benefits for Industry

►FMCSA Portal Access for Companies

- Overview of Functionality

- Preview of the Portal

- Detailed Functionality Review

- Training and Account Registration

- What to Expect Next

C☉MPASS

COMPASS is a comprehensive overhaul of the way FMCSA and its partners collect, manage, and convey safety information.

► Will leverage new technology to transform the way FMCSA does business by integrating the Agency's information technologies with its business processes and practices

► A multi-year program with multiple releases of functionality to different user groups

► A collaborative effort with stakeholders

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►**One location** to retrieve verifiable information that is protected from unauthorized access and alteration

►**Enhanced access** to carrier safety and operational data through the FMCSA Portal for authorized users

►**Automated** alerts sent to the right person for action

►Increased **self-sufficiency** for users (e.g., online help and account management)

FMCSA Portal Access
for Companies

Portal Access Functionality/Benefits for Companies

► Authorized users have access to real-time company information including crashes, inspections, reviews, and cases closed with enforcement

- Companies control who can/cannot access their information
- Companies can now print or download Company Safety Profiles on an as-needed basis at no charge
- Automated password reset and account unlock

► Authorized users have access to DataQs through the Portal without additional login

- All users who are currently registered users of DataQs will need to re-register for access to this system via the Portal

► Context-sensitive online help is available, including access to training materials, and user feedback tools

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Preview—Portal Access for Companies

► This screenshot shows the look-and-feel of the FMCSA Portal for companies

FMCSA Portal Login

► The FMCSA Portal Login page https://portal.fmcsa.dot.gov/ provides:
- Authentication to the Portal
- Help with forgotten passwords
- Online Portal Account Request Form
- Online Portal training materials

Login to Access the FMCSA Portal

User ID _____

Password _____

[Login] Forgot your password?

To login using an E-authentication credential, please click here.

To register for a portal account, please click here.

To access portal training, please click here.

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FMCSA Portal Features

► Information in the Portal is displayed in a series of navigable windows called portlets

► Each portlet features one or more Help icons that access useful information pertaining to the information the user is viewing

► Many of the portlets utilize an accordion feature to display details

- Each row of the accordion is clearly labeled and, when selected, expands to display detailed information

- Underlined text within a display indicates that more information may be access by clicking on the text

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Company Home Page

- **The Company home page provides access to detailed company information as recorded by the FMCSA**

Company Home Page

- **Company Officials have an additional *Tasks* portlet on their home page which displays a list of users who are awaiting account request approval**

Receiving Customer Account Requests

- The *Tasks* portlet on the Home Page displays a list of users who are awaiting approval for their requests to access your USDOT#
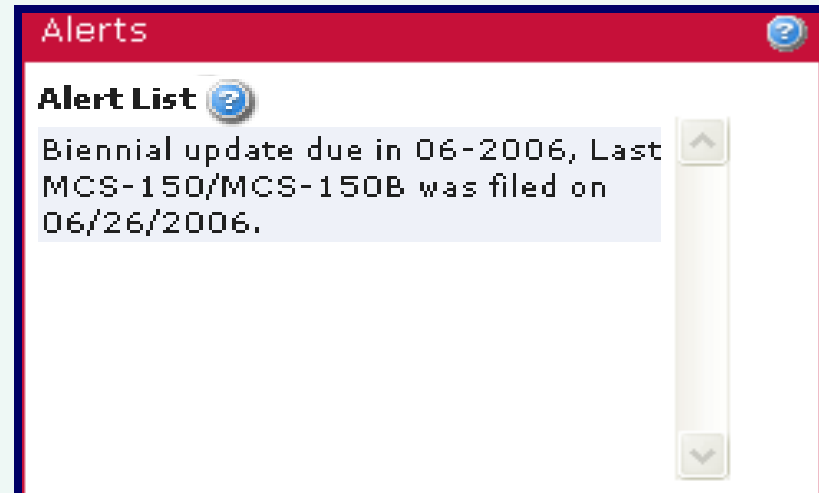- Go to *Accounts / Manage Requests* to review the pending requests

Company Alerts

- **Company Alerts will display notifications regarding any current or pending change in the company's status**

  - ➢ **Out of Service (OOS) Order**
  - ➢ **Order to Cease Operation (OCO)**
  - ➢ **Operating Authority Revocation**
  - ➢ **Registration Revocation**
  - ➢ **Hazardous Material Safety Permit (HMSP) Suspension or Revocation**
  - ➢ **Mexican Provisional Authority Suspension or Revocation**
  - ➢ **Operating Authority will be Revoked if not in Compliance**
  - ➢ **Registration will be Revoked if Corrective Action is not Taken**
  - ➢ **Hazardous Material Safety Permit (HMSP) will be Suspended or Revoked if Corrective Action is not Taken**
  - ➢ **Mexican Provisional Authority will be Revoked if Corrective Action is not Taken**
  - ➢ **Biennial Update is Due or Overdue**
  - ➢ **Current Address is Undeliverable**

Alerts

Alert List
Biennial update due in 06-2006, Last MCS-150/MCS-150B was filed on 06/26/2006.

Company Correspondence

- **Company Correspondence lists letters generated by the FMCSA and sent to the company**
  - **Notification Letters**
  - **Rating Letters**
  - **Safety Audit Result Letters (NE or MX)**
  - **No Show Safety Audit Letters (NE or MX)**
  - **New Entrant No Contact Letters**
  - **HM Permit Letters**
  - **Licensing and Insurance Letters**
  - **Cargo Tank Company Letters**
  - **Amended NOC Served**
  - **Settlement Agreement to Subject**
  - **UNSAT OOS Order Served**
  - **Relief Request Response Served**
  - **UNSAT Extension in Effect Until**
  - **OSC Served**
  - **OCO Order Served / Rescinded**
  - **Settlement Agreement Breach Letter**
  - **Rescind Notice of Final Agency Order**
  - **Notice of Default and Final Agency Order Served**

Correspondence

From Date: 07/04/2005

To Date: 07/27/2007

Search

This list does not include letters generated today.

Listing records 1 – 5 of 7

	Correspondence	Date Sent
🔍	Notice of Default and Final Agency	05/08/200
🔍	Settlement Agreement	04/25/200
🔍	Settlement Agreement to	11/22/200
🔍	Notice of Default and Final Agency	11/21/200
🔍	ORIGINAL SAFETY LETTER	11/01/200

Accessing Company Activities

- **The Company Activity portlet is displayed on the Company Home Page**

Company Activity

- **Company Activity is displayed using an accordion view with additional drill-down options where applicable.**

- **Available information includes**
  - ➢ **Summary information on Crashes, Inspections, Reviews and Enforcement Activities**
  - ➢ **Crashes Details**
  - ➢ **Inspections Details**
  - ➢ **Reviews Details**
  - ➢ **Cases Closed with Enforcement**
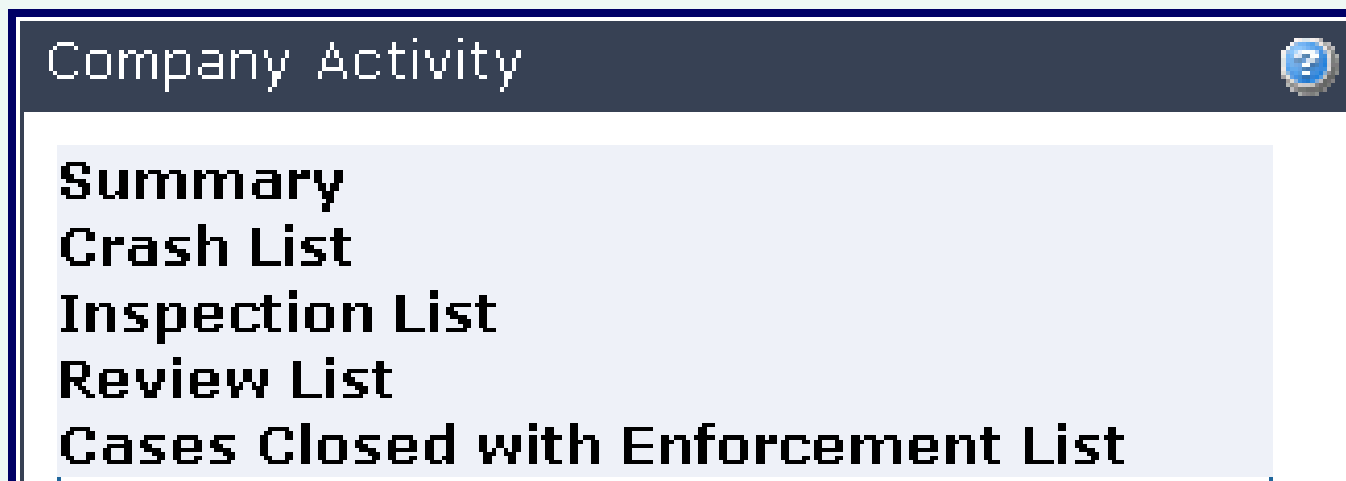
Company Activity

Summary
Crash List
Inspection List
Review List
Cases Closed with Enforcement List

Company Activities - Summary

- **In the default Summary view in the Company Activity portlet users can search for summary level activity information on Crashes, Inspections, Reviews and Cases Closed with Enforcement**

Company Activities - Summary

- **All searches for data under the Summary view result in high level data limited to predefined date ranges**

Company Activities - Crashes

- **Use the Crashes List view to search for and display a list of crashes within a specified time frame**

- **Each entry includes detailed data that can be accessed by clicking the magnifying glass next to its entry**

Crashes –Full Report View

- **The Full Report view allows users to conduct searches using more specific data parameters, including State and date type**
- **Search results can be downloaded in an XML file format**

Crashes – Detailed View

- **The Crash Detail View contains complete data for a selected crash**

- **The detailed view also features a Dispute button to access DataQs**

Crash - Detail View ⓘ Report #: TX2454155011

View Full Report

| Dispute |

Carrier Information

Legal Name:	SAMPLE LEGAL NAME	Business Address:	1 TEST ST, CITY, TX 12345	State Census #:	TX-S00000153121
USDOT #:	9999999	Business Phone:	(123)123-4567		
MC/MX#:	999999	Business Fax:	(123)456-4567		
Entity Type:	CARRIER	Contact Mobile Phone:			

Crash Information

Number of Fatalities:	0	Injuries:	0
Tow Away:	Y	Vehicles In Crash:	1

Crash Environment

Traffic Level:	TWO-WAY TRAFFICWAY, DIVIDED, POSITIVE BARRIER	Weather:	NO ADVERSE CONDITIONS
Access Control:	FULL CONTROL	Light Level:	DAYLIGHT
Surface Condition:	ICE		

Crash Location

Date & Time:	01/14/2007 17:15	City & State:	, TEXAS
Location:	0287	County:	HARDEMAN

Driver Information

Name:	FNAME C LNAME	Citation Issued:	YES
DOB:	07/13/1954	License #:	123456789
Age:	53	License State:	TX

Reporting Information

Reporting State:	TEXAS	Reporting Sequence #:	1
Reporting Agency:	DPS	State Recordable:	Y
Officer Badge #:	04514	Federally Recordable:	Y
Report #:	TX2454155011		

Vehicle Information

VIN:	1GBJ6C1305F500584	HM Placards:	N
Plate #:	06DPY3	Release of Cargo:	
License State:	TX	Body Type:	VAN/ENCLOSED BOX
Configuration:	VAN/ENCLOSED BOX	GVW:	
		GVW Range:	MORE THAN 26,000 POUNDS

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Company Activities - Inspections

- **Use the Inspection List view to search for and display a list of inspections within a specified time frame**

- **Each entry includes detailed data that can be accessed by clicking the magnifying glass next to its entry**

Inspections - Full Report View

- **The Full Report view allows users to conduct searches using more specific data parameters, including State and date type**
- **Search results can be downloaded in an XML format**

Inspections – Detailed View

- **The Inspections Detail View contains complete data for a selected inspection**

- **The detailed view also features a Dispute button to access DataQs**

Inspections - Detail View ⊙

Carrier Info | Time & Location | Inspector Info | Vehicle Info | Violation Info | Driver Info | Hazmat Info

Dispute

Carrier Information

Legal Name:	Steven Acme	Business Address:	230 Clay Morgan Dr, East Prairie, MO 63845	Mailing Address:	230 Clay Morgan Dr, East Prairie, MO 63845
DBA Name:	ACME Transport				
USDOT #:	759470	Business Phone:	(416) 889-4141		
MC/MX #:	MC 00000	Business Fax:	(416) 881-3066		
Entity Type:	Carrier, Cargo Tank	Contact Cell Phone:	(416) 889-4142		

Time & Location

Report State:	FL	Inspect Level:	3
Report #:	3253004247	Inspect Facility:	Pompano Station
Inspection Date:	07/27/2006	Post Crash Inspect:	No
Start-End Time:	09:00 - 09:45		

Inspector Information

Name:	Bill Hickok	Badge #:	FL1234

Driver Information

Name:	Billy B Thornton	Citation Issued:	No
DOB:	01/01/1969	License State:	FL
Age:	36	Valid License:	Yes
License #:	003AA2047		

Hazardous Materials Information

Material Desc:	1, 1, Tricloroethelene
Reported Qty:	250 gallons
Waste:	No

Vehicle Information

Unit	Type	Make	State License #	Vehicle VIN
1	TT	FRHT	FL-2DP471	1FUJBBCG24LM93163
2	ST	WANC	FL-1601D1	1JJV532W7YL681088

Company Activities – Reviews

Company Activity

Summary
Crash List
Inspection List
Review List

LAST YEAR ⌄ View Full Report

Search ?

Listing records 1 – 2 of 2

Statu	Date	Violations	Type
	10/24/2(	0	NON-RATA REVIEW
	10/24/2(	0	COMPLIAN REVIEW

Cases Closed with Enforcement List

- **Use the Reviews List view to search for and display a list of reviews conducted within a specified time frame**

Reviews – Full Report View

- **The Full Report view allows users to conduct searches using more specific date parameters**

Review List for USDOT #: 9999999

From Date: 07/28/2006   To Date: 07/28/2007

Search

Listing records 1 – 2 of 2

Statu	Rating Date	Review Date	Rating	Type	Mileage	# Rec Crashes	# Critical Violations	# Acute Violations
	07/28/2	10/24/2006		NON-RATABLE REVIEW	250000	0	0	0
	10/31/2	10/24/2006	S	COMPLIANCE REVIEW	250000	0	0	0

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Company Activities – Enforcement

Company Activity

Summary
Crash List
Inspection List
Review List
Cases Closed with Enforcement List

LAST YEAR ▾   View Full Report

Search ?

Listing records 1 – 5 of 6

Investigation #	Date	Amount
NM-2007-8006-U	10/12/2006	$625
AZ-2006-0422-U	10/17/2006	$1,000
		$850
NM-2007-8101-U	02/27/2007	$1,000
CA-2007-0367-U	04/11/2007	

- **Use the Cases Closed With Enforcement List view to search for and display a list of enforcement cases adjudicated within a specified time frame**

- **Only cases closed with Enforcement are displayed in the Company Activity portlet**

Enforcement –Full Report View

- **The Full Report view allows users to conduct searches using more specific date parameters**

Cases Closed with Enforcement List for USDOT #: 9999999 ⓘ

From Date: `07/28/2006`   To Date: `07/28/2007`

Search

Listing records 1 – 6 of 6

Investigation Number	Date	Source	Counts Settled	Amount	Violations	Descriptions
NM-2007-8006-US0957	10/12/2006	CaseRite	1	$625	383.23(a)	Operating a CMV without a valid CDL
AZ-2006-0422-US1276	10/17/2006	CaseRite	1	$1,000	392.9a(a)	Operating motor vehicle w/o required operating author
			1	$850	396.7(a)	Operating vehicle likely to cause accident or breakdow
NM-2007-8101-US0957	02/27/2007	CaseRite	1	$1,000	392.9a(a)	Operating motor vehilce beyond the scope of its opera authority
CA-2007-0367-US1247	04/11/2007	CaseRite			392.9a(a)	Operating w/out registration (49 USC 13902)
					387.7(a)	Inadequate or no financial responsibility

Accessing Company Information

- **The Company Information portlet is displayed on the Company Home Page**

Company Information

- **In the Company Information portlet users can access detailed information about general company data**

- **Available information includes**

  - ➤ **USDOT# Registration**
  - ➤ **Cargo Tank Facility**
  - ➤ **Hazardous Materials**
  - ➤ **Operating Authority**
  - ➤ **SafeStat Information**
  - ➤ **Inspection Selection System (ISS) Information**

Company Information

USDOT Registration
Cargo Tank Facility
Hazardous Materials
Operating Authority
SafeStat Information
Inspection Selection System (ISS) Info

USDOT Information - General

- **Company *USDOT Registration* information contains read-only MCS-150 information including:**
  - **General information**
  - **Operations information**
  - **Equipment information**
  - **Driver information**
  - **Officials**

- **The first tab under USDOT# Registration displays General information about the company**

USDOT Information - Operations

- **The Operations tab on the USDOT Registration view displays the company's operation classification information.**

USDOT Information - Equipment

- **The Equipment tab on the USDOT Registration view displays a count of each type of vehicle the company operates**

USDOT Information - Driver

- **The Driver tab on the USDOT Registration view displays the number interstate and intrastate the company uses on average**

USDOT Information - Officials

- **The Officials tab on the USDOT Registration view lists the registered company officials**

Cargo Tank Facility

- **The *Cargo Tank Facility* view provides information on all Cargo Tank facilities owned by the company**

Hazardous Materials - Details

- **The Details tab on the *Hazardous Materials* view lists the full scope of hazardous materials that are carried or shipped by the company and whether the material is carried or shipped and in bulk or non-bulk form**

Hazardous Materials – Safety Permit

- The *Safety Permit* tab on the *Hazardous Materials* view displays the relevant data and dates for the company's Hazardous Materials Safety Permit

Hazardous Materials – HMSP Materials

Company Information

USDOT Registration
Cargo Tank Facility
Hazardous Materials

Details | Safety Permit | HMSP Materials

Description	Y/N
Highway Route Controlled Quantities (HRCQ) of Radioactive materials	NO
More than 25 kg (55 pounds) of a Division 1.1, 1.2, or 1.3, or a quantity of Division 1.5 material that requires placarding	NO
For materials that meet the definition of "material poisonous by inhalation" (TIH) as defined in 49 CFR 171.8; More than 1 liter (1.08 quarts) per package of a material meeting the definition of a Hazard Zone A TIH material, a material meeting the definition of a Hazard Zone B TIH material in a bulk package (capacity greater than 450 liters (119 gallons), or a material meeting the definition of a	YES

Operating Authority
SafeStat Information
Inspection Selection System (ISS) Info

- The *HMSP Materials* tab on the *Hazardous Materials* view provides a description of specific hazardous materials

- A Yes/No column indicates whether the company is allowed to carry specific hazardous materials under its permit

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Operating Authority

Company Information

USDOT Registration
Cargo Tank Facility
Hazardous Materials
Operating Authority

Listing records 1 – 1 of 1

	MC/MX #	Legal Name	DBA Name
🔍	MC 999999	SAMPLE LEGAL	

SafeStat Information
Inspection Selection System (ISS) Info

- **The *Operating Authority* view lists all MC/MX numbers associated with the company**

- **Click the magnifying glass next to each entry to access a Detail View for the MC/MX number**

Operating Authority

- **The *Operating Authority* view features an available detailed view with additional information.**

Operating Authority - Detail View for: MC 999999 ❓

General Info

USDOT Number:	9999999
MC/MX Number:	MC 999999
Legal Name:	SAMPLE LEGAL NAME
SSN:	
EIN:	12-3456789
DBA Name:	
Telephone:	(123) 123-4567
Business Address:	1 TEST ST, CITY, TX 12345
Mailing Address:	P O BOX 1, CITY, TX 12345
RFC Number:	

Scope of Authority and Status

		Authority Type	Authority Status	Application Pending
Property:	YES			
Passenger:	NO	Common	NONE	NO
Household Goods:	NO	Contract	NONE	NO
Private:	NO	Broker	NONE	NO
Enterprise:	NO			

Insurance Details

BOC-3	No	Insurance Type	Insurance Required	Insurance on File
Blanket Company Name		BPID	$750,000	$0
		Cargo	$5000	NO
		Bond	NO	NO

Form	Type	Insurance Carrier	Policy/Surety	Post Date	Coverage Min	Coverage Max	Effective Date	Cancellation Date

Please Note
If a carrier is in compliance, the amount of coverage will always be shown as the required Federal minimum ($5,000 per vehicle, $10,000 per occurrence for cargo insurance, and $10,000 for bond/trust fund). The carrier may actually have higher levels of coverage.

Close

- **The *SafeStat Information* view lists the calculated values for the company based on their FMCSA activities such as inspections and crashes**

Inspection Selection System (ISS) Information

Company Information ?

USDOT Registration
Cargo Tank Facility
Hazardous Materials
Operating Authority
SafeStat Information
Inspection Selection System (ISS) Info

ISS Inspection Score:	97
ISS Recommendation:	INSPECT
Basis for Recommendation:	SAFETY

- The *Inspection Selection System (ISS) Info* view displays the company's ISS score, the resulting ISS Recommendation and the Basis for Recommendation

Accessing Safety Profile

- **Users may request a Company Safety Profile (or CSP) report under the Reports menu on the Company Home Page**

Submitting Safety Profile Report Request

- **Users can submit a request for a Safety Profile Report by entering specific search parameters and clicking *Submit Request***

- **To check the status of a report request click *Check Request Availability***

- **Users receive email notification when reports are completed and available**

- **Download completed reports in XML or PDF format**

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►Self-paced training is highly recommended for both the Company Official and Company Access roles

►By the time company users register for a Portal account, your company should have designated a Company Official to administer access to company safety records

- This Company Official will process account registration requests online

Requesting an Account

► An FMCSA Company Official in possession of their USDOT Number PIN may request a Portal account as the authorizing official for their company's FMCSA data

- Company Officials are responsible for approving or denying account request for access to the FMCSA data stored under their company's USDOT Number

► Any employee (or affiliate) of a company (that is registered with the FMCSA) may request a Portal account as a Company User

- Company Users can request access to the FMCSA data stored under their company's USDOT Number(s)

► Users do not need to be actual employees of a company, but must be an individual who the company official will approve access rights

FMCSA Portal Account Requests Overview

- **All Company Officials may request a Portal account via the FMCSA Portal login page**

Request an Account – Step 1

- **In step one of the account request process Customer users identify themselves as a type of Company User**

  - ➢ **Users that will administer the access to their company safety information and are in rightful possession of the officially designated PIN for a company's USDOT# identify themselves by selecting Company Official**

Request an Account – Step 2

- In step two of the account request process users are required to enter their own security information, including their own Username and Password

Request an Account – Step 3

- **In step three of the account request process users enter their User Information and Contact Information**

Request an Account (Official) – Step 4a

- **In step four of the account request process enter the USDOT# and PIN for the company whose information you wish to administer user access**

Request an Account (Official) – Step 4a (continued)

- **Each company can only have one Company Official**
- **If a user requests administrative access to a USDOT# that already has a Company Official registered in the Portal, a *USDOT Number Error* message will appear**

USDOT Number Error

We're sorry, but we are unable to process this request.

FMCSA Portal rules allow for only one administrative account per USDOT number. The USDOT number already has an administrator held by:

Joe Somebody
1234 Some Place
Somewhere, AK 123456
303-123-4567

Would you like to contest this with the FMCSA Chief Accounts Officer?

Yes   No

Request an Account (User) – Step 4

- **In step four of the account request process users may request access to view the company safety information for a registered USDOT #**

Step ①-②-③-④-⑤   * Indicates Required Information

Enter the USDOT # to Access ❓

* USDOT #: [   ]

Request USDOT # >

< Remove USDOT #

USDOT #s you requested to Access ❓

USDOT #	Legal Name	DBA Name	
80806	J B HUNT TRANSPORT INC		

Back   Next   Cancel

Request an Account – Step 5

- In step five of the account request process all users must certify that they have reviewed the FMCSA Portal training materials and must read and agree to the FMCSA Portal Rules of Behavior
- As administrative users, Company Officials must also read and acknowledge the Portal Responsibilities document

Step ①–②–③–④–⑤   * Indicates Required Information

Rules of Behavior

information therein.

My acceptance below indicates that I have read, understand, and will comply with these requirements as a condition of maintaining active accounts with access to FMCSA IT systems. I also understand that failure to comply with these requirements may result in disciplinary action.

* ☑ By checking this box, I certify that I have reviewed the FMCSA Portal Responsibility document.
* ☑ By checking this box, I certify that I have reviewed the FMCSA Portal Overview Training Materials.
* ☑ By checking this box, I agree to the terms and conditions stated in the Rules of Behavior.

Back   Submit   Cancel

Request an Account - Confirmation

- **An Account Request Confirmation will appear at the end of the request process**

Account Request Confirmation

Thank You

Your FMCSA Portal Account Request has been confirmed. You will receive an e-mail notifying you of your account request status once it has been reviewed.

OK

Feedback | Privacy Policy | FirstGov.gov | Freedom of Information Act (FOIA) | Accessibility
Web Policies and Important Links | Site Map | Plug-ins

Federal Motor Carrier Safety Administration
400 7th Street SW, Washington, DC 20590 ▪ 1-800-832-5660 ▪ TTY: 1-800-877-8339

►Information regarding the Portal will be available from the FMCSA home page, and the SAFER, A&I, and L&I Web sites

►Information will also be distributed through trucking associations and articles in trucking publications

►Visit the main FMCSA Web site for more information on COMPASS and the FMCSA Portal Access release

- http://www.fmcsa.dot.gov/compass

COMPASS

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