

DRUG & ALCOHOL CLEARINGHOUSE

Federal Motor Carrier Safety Administration

January 2020



Agenda

- 1 OVERVIEW OF THE CLEARINGHOUSE**
About the Congressional mandate and what it means
- 2 USING THE CLEARINGHOUSE**
Required actions users must take once the Clearinghouse is operational
- 3 REPORTING VIOLATIONS**
Violations reported to the Clearinghouse
- 4 REPORTING RETURN-TO-DUTY (RTD) INFORMATION**
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- 5 COMMON ISSUES**
Common issues users are experiencing
- 6 NEXT STEPS & MORE INFORMATION**
How you can prepare for implementation, learn more, and get technical support

Overview of the Clearinghouse

The FMCSA Commercial Driver's License Drug and Alcohol Clearinghouse

Database containing CDL/CLP drivers' drug and alcohol violation information

- Reported by employers and medical review officers (e.g., positive tests, refusals, etc.)
- Includes whether a driver has successfully completed the mandatory return-to-duty (RTD) process following a violation

Clearinghouse information is not available to general public

- Only authorized users will be able to access the Clearinghouse for designated purposes
- Other enforcement agencies, such as State Driver's Licensing Agencies and State law enforcement agencies, will receive only driver eligibility status (i.e., Prohibited/Not Prohibited)
- Drivers can access their own information, but not information of other drivers

The Clearinghouse Final Rule

- Mandated by Congress (MAP-21, Section 32402)
- Published December 5, 2016
- Established requirements for the Clearinghouse
- Identified **January 6, 2020** as the Clearinghouse implementation date



Read the Clearinghouse final rule at:

www.fmcsa.dot.gov/regulations/commercial-drivers-license-drug-and-alcohol-clearinghouse

Increasing safety on our Nation's roadways

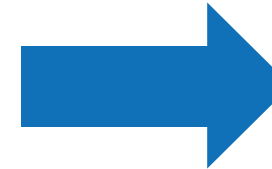


Real-time access to
reported violation
information for select
registered users

Easier for employers to
meet pre-employment
investigation and reporting
obligations

More difficult for drivers to
conceal drug and alcohol
violations from employers

More insight into employer
compliance with drug and
alcohol testing rules



Safer Roadways

Using the Clearinghouse

Who is required to use the Clearinghouse?

- ☒ Drivers who hold commercial driver's licenses (CDLs) or commercial learner's permits (CLPs)*
- ☒ Employers of CDL drivers who operate commercial motor vehicles (CMVs)
- ☒ Consortia/third-party administrations (C/TPAs)
- ☒ Medical review officers (MROs)
- ☒ Substance abuse professionals (SAPs)

Learn more about the specific actions each user can take at:

<https://clearinghouse.fmcsa.dot.gov/Resource/Index/User-Roles>

*who need to respond to employer consent requests

Employers and Consortia/Third-Party Administrators (C/TPAs)

Employers and designated C/TPAs will complete the following actions in the Clearinghouse:

- 1. Register** as a user and **invite Assistants** to enter violation information or conduct queries on their behalf
- 2. Request** specific consent from a driver to conduct a full query (includes pre-employment queries)
- 3. Query** all prospective employees, and all current employees at least annually, who meet the definition of a CDL driver
- 4. Report** the following:
 - Certain drug and alcohol program violations
 - Negative return-to-duty (RTD) alcohol and/or controlled substances test results
 - Successful completion of a driver's follow-up testing plan

Owner-Operators

Owner-operators must complete the following actions in the Clearinghouse:

1. Register as an employer or driver

- If operating under their own authority, an owner-operator must register as an employer and fulfill all employer requirements
- If operating under someone else's authority, an owner-operator must register as a driver

2. Input CDL information (optional)

- Needed to respond to consent requests from a C/TPA

3. Designate C/TPA(s) if registered as an employer

- Indicate which action(s) the C/TPA(s) will take on your behalf

- An **owner-operator** is a business owner who employs himself or herself as a CDL driver. This is typically a single-driver operation.
- Owner-operators operating under their own authority must comply with all the Clearinghouse requirements for both employer and drivers.

CDL Drivers

Drivers may need to complete the following actions in the Clearinghouse:

1. Register as a user*

*Drivers only need to register for the Clearinghouse to complete the actions below.

2. Respond to a consent request for a full query from a current/potential employer, including all pre-employment queries

Failure to provide consent to such a request will result in the driver being prohibited from performing safety-sensitive functions (including operating a CMV) for that employer, in accordance with 49 CFR 382.703(c).

3. Review his or her Clearinghouse record

4. Designate a substance abuse professional (SAP) in the Clearinghouse

Medical Review Officers (MROs) and Substance Abuse Professionals (SAPs)

■ MROs:

1. **WORK** for MRO company(ies), or self-employed
2. **REGISTER** for the Clearinghouse and self-certify qualifications
3. **ENTER** drug violation information into the Clearinghouse
4. **INVITE** MRO Assistant(s) to enter violation information on their behalf

All **Assistants** must be invited to register in the Clearinghouse.



■ SAPs:

1. **WORK** for SAP company(ies), or self-employed
2. **REGISTER** for the Clearinghouse and self-certify qualifications
3. **ENTER** RTD information into the Clearinghouse (date initial assessment completed, date driver eligible for RTD test)
4. **INVITE** SAP Assistant(s) to enter RTD information on their behalf

Driver must designate the SAP in the Clearinghouse before the SAP may enter RTD information about the driver in the Clearinghouse.

Queries and Consent Requests

Consent Requirements Based on Type of Query

	When is this query required?	How is consent provided?	For how long is consent effective?	What action is required?
LIMITED QUERY 	<p>Annual check on currently-employed driver</p> <p>Ad hoc/periodic check on driver</p>	<p>General consent, done outside the Clearinghouse</p> <p>May be electronic or wet signature, one time or unlimited</p>	<p>Limited consent form must specify time range</p>	<p>Consent refused</p> <ul style="list-style-type: none"> Query cannot be conducted Driver removed from safety-sensitive functions <p>Consent provided</p> <ul style="list-style-type: none"> Retain via paper or electronically in driver's qualification file Request limited query in the Clearinghouse
FULL QUERY 	<p>Pre-employment check on prospective driver</p> <p>Limited query returned records for queried driver</p> <p>Ad hoc/ periodic check on driver</p>	<p>Specific consent, provided electronically within the Clearinghouse</p>	<p>For each full query of an individual driver</p>	<p>Consent refused</p> <ul style="list-style-type: none"> Employer notified of refused consent Query cannot be conducted Driver cannot perform/removed from safety-sensitive functions <p>Consent provided</p> <ul style="list-style-type: none"> Query conducted Violation details released, including RTD status If queried driver has violation and no negative RTD test result, driver removed from safety-sensitive functions

Query Plans

UNLIMITED QUERY PLAN

\$24,500

One annual payment

Expires 12 months after date of purchase*

*** Note:** Unlimited query plans purchased prior to January 6, 2020 will go into effect on January 6, and will expire on January 5, 2021.

Continue to Pay.gov

INDIVIDUAL QUERY PLAN

\$1.25

Flat per query rate (limited or full)

Queries never expire.

Select Plan Size ▼

Continue to Pay.gov

Plan Size

Plan Cost

1	\$1.25
2	\$2.50
3	\$3.75
4	\$5.00
5	\$6.25
10	\$12.50
20	\$25.00
50	\$62.50
100	\$125.00
150	\$187.50
200	\$250.00
300	\$375.00
500	\$625.00
1,000	\$1,250.00
1,500	\$1,875.00
2,000	\$2,500.00
2,500	\$3,125.00
5,000	\$6,250.00
7,500	\$9,375.00

You will be directed to Pay.gov ⓘ to process your payment.

Query Plans

Query Plan Summary



Query Balance: 9,773 remaining

[View Query Plan Summary](#)
[Purchase a Query Plan](#)

[Conduct a Query](#)

QUERY SUMMARY

0

Queries Conducted

In the past 12 months ⓘ

8

Queries Pending ⓘ

9,773

Query Balance ⓘ



Transaction History

Purchase Date	Purchased By	Plan Purchased	Status
12/6/2019 11:26 AM	Sample-Employer@example.com	5 Query Plan	Paid (Receipt)

Conduct Query – Enter Driver Information

■ Driver Information

- Driver's name, date of birth, and CDL number and state/country of issuance
- Information will be verified against FMCSA systems
 - Employer or C/TPA will have two attempts to enter the driver's information correctly
 - If the information cannot be validated, the query can not be conducted

Driver Information
Query Type
Conduct Query

Driver Information

A query checks to see if a driver has information about resolved or unresolved drug and alcohol program violations in his or her Clearinghouse record. Which driver's record do you want to query?

First Name

Last Name

Date of Birth

month

day

year

CDL/CLP Number

Country of Issuance

State of Issuance

number

country

state

Verify Driver Information

Cancel

Conduct Query – Select Query Type

Driver Information
Query Type
Conduct Query

Query Type

WHICH TYPE OF QUERY DO YOU NEED TO CONDUCT?

☒
LIMITED QUERY

Results will determine if an individual driver's Clearinghouse record has any information about resolved or unresolved drug and alcohol program violations. General consent from the driver is required (obtained outside the Clearinghouse).

☒ I certify that I have obtained the driver's general consent to conduct limited queries in the Clearinghouse and that this limited query falls within the timeframe specified by that general consent.

☐
FULL QUERY

Results will include detailed information about any drug and alcohol program violations in a driver's Clearinghouse record, including the driver's eligibility to perform safety-sensitive functions such as operating a CMV. Electronic consent is required.

Previous
Next
Cancel

Driver Information
Query Type
Conduct Query

Query Type

WHICH TYPE OF QUERY DO YOU NEED TO CONDUCT?

☐
LIMITED QUERY

Results will determine if an individual driver's Clearinghouse record has any information about resolved or unresolved drug and alcohol program violations. General consent from the driver is required (obtained outside the Clearinghouse).

☒
FULL QUERY

Results will include detailed information about any drug and alcohol program violations in a driver's Clearinghouse record, including the driver's eligibility to perform safety-sensitive functions such as operating a CMV. Electronic consent is required.

Is this full query being conducted as part of a pre-employment screening?

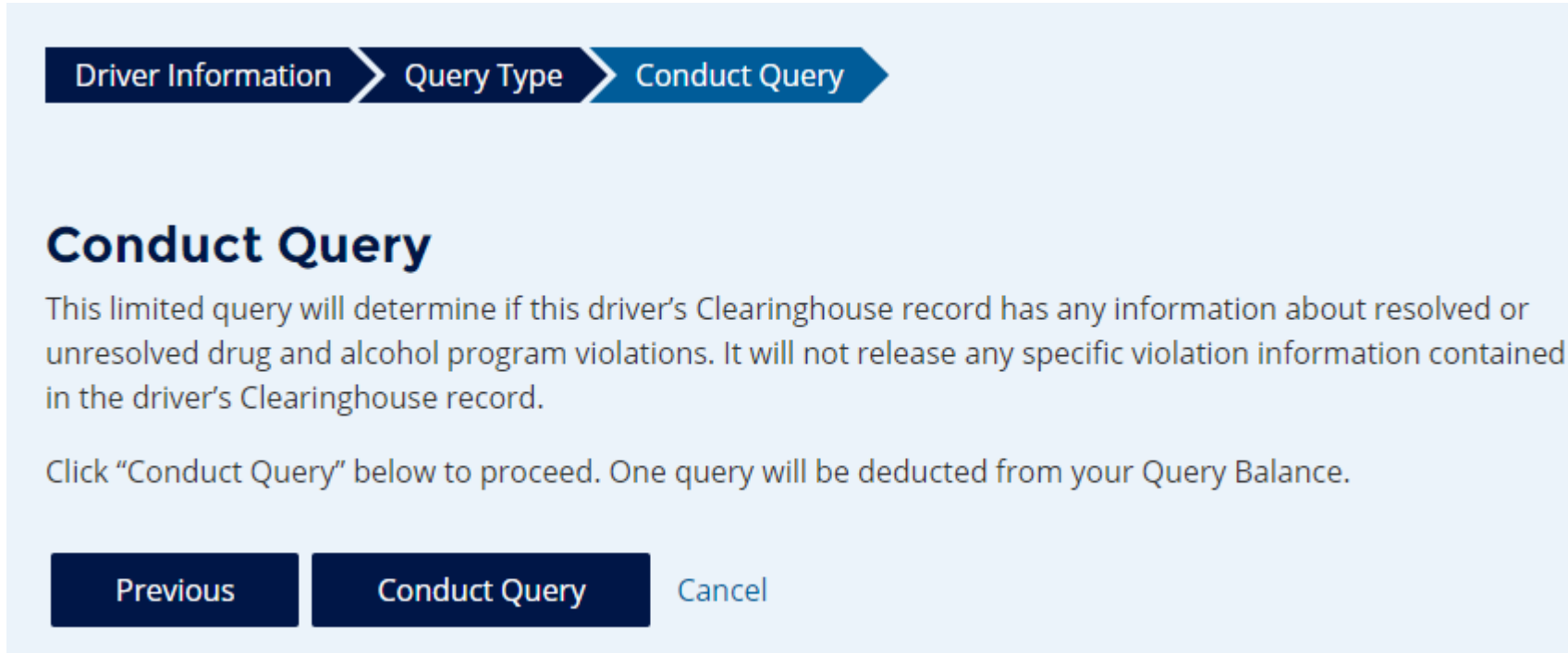
☐ Yes
☐ No

Previous
Next
Cancel

A sample limited consent form is available in the file share pod and in the Clearinghouse Learning Center.

Conduct Query – Limited Query

- Click **Conduct Query** to proceed with the limited query
 - One query will be deducted from the employer's Query Balance



The screenshot shows a navigation bar at the top with three steps: "Driver Information", "Query Type", and "Conduct Query". The "Conduct Query" step is highlighted with a blue arrow pointing to the right. Below the navigation bar, the title "Conduct Query" is displayed in a large, bold font. Underneath the title, a paragraph explains that this limited query determines if a driver's record has any information about resolved or unresolved drug and alcohol program violations, but it will not release specific violation information. Below this paragraph, a line of text instructs the user to click "Conduct Query" to proceed, noting that one query will be deducted from their balance. At the bottom of the screen, there are three buttons: "Previous", "Conduct Query", and "Cancel". The "Conduct Query" button is highlighted with a blue background.

Driver Information > Query Type > Conduct Query

Conduct Query

This limited query will determine if this driver's Clearinghouse record has any information about resolved or unresolved drug and alcohol program violations. It will not release any specific violation information contained in the driver's Clearinghouse record.

Click "Conduct Query" below to proceed. One query will be deducted from your Query Balance.

Previous Conduct Query Cancel

Query Results – Limited Query

Query Complete



Result: Driver Not Prohibited

No violation information was found in the Clearinghouse for the driver you queried.

The driver is not prohibited from performing safety-sensitive functions based on the information available in the Clearinghouse.

[View My Queries](#)

[Conduct Another Query](#)

Query Complete



Result: Record(s) Found; Full Query Needed

Information related to resolved or unresolved drug and alcohol program violations has been found in the Clearinghouse record of the driver you queried.

To receive detailed information contained in the queried driver's Clearinghouse record, you must conduct a full query. You must request and receive the driver's electronic consent before the full query may be completed.

If the full query is not conducted within 24 hours, the driver must be removed from safety-sensitive functions.

[Send Consent Request](#)

[Conduct Another Query](#)

“Record(s) Found” is not a notification that a queried driver is prohibited from performing safety-sensitive functions. The full query is needed to determine the driver’s eligibility status.

Conduct Query – Send Consent Request (Full Query)

■ Full Query

Must obtain electronic consent, then log in to Clearinghouse to view results

Driver Information
Query Type
Request Consent

Request Driver Consent


Before FMCSA can release to you detailed information from the driver's Clearinghouse record, you must obtain the driver's electronic consent in the Clearinghouse.

To obtain the driver's electronic consent, click "Send Consent Request" below.

One query will be deducted from your Query Balance once the consent request has been sent. If the driver refuses his or her consent, your Query Balance will be credited.

Previous
Send Consent Request
Cancel

Consent Requested



The consent request has been sent.

You will receive a notification email once the driver has responded to the consent request.

You can check the status of the consent request on your [Queries](#) page.

Note: The driver must be registered in the Clearinghouse to respond to this consent request.

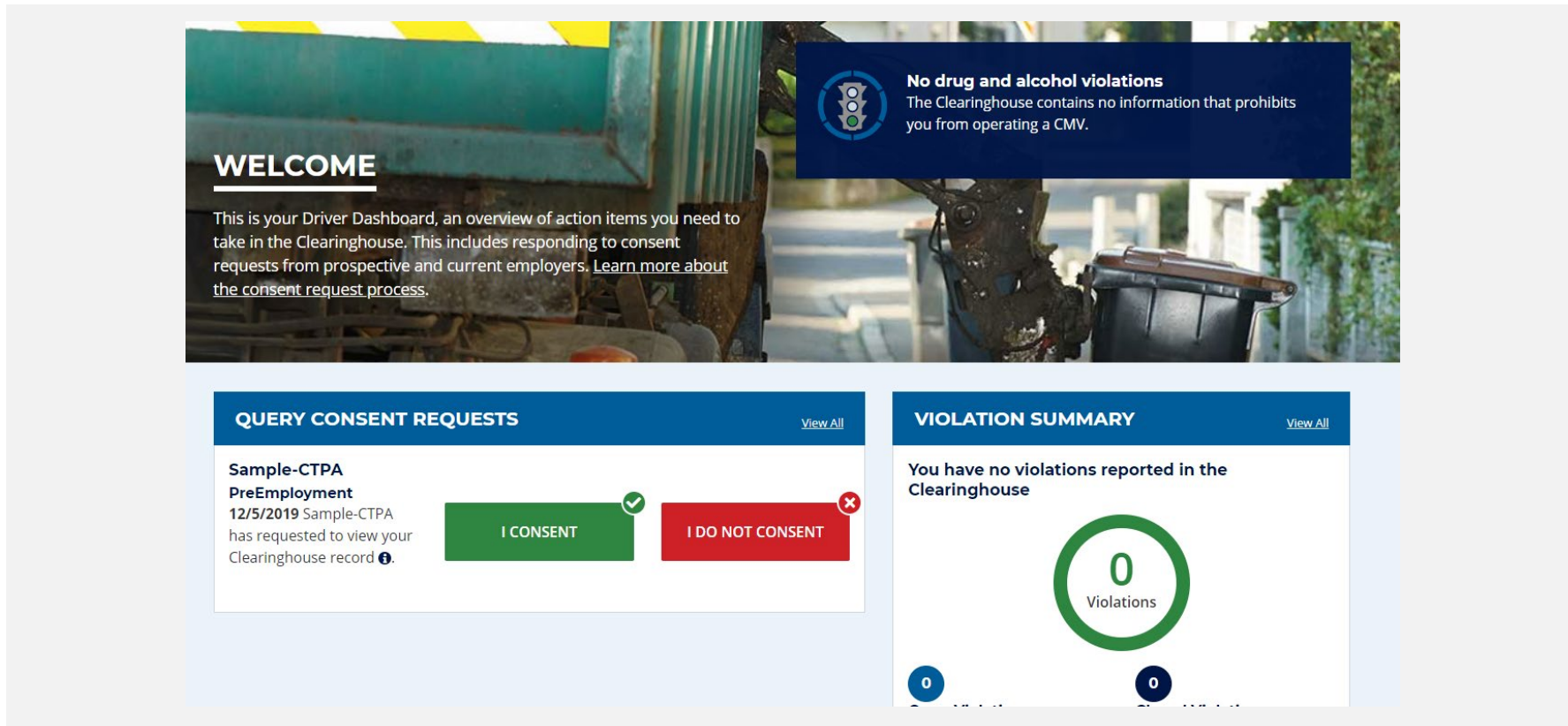
If this driver is not registered in the Clearinghouse, he or she will receive a letter via United States Postal Service (allow 1-2 weeks for delivery) advising him or her to register in the Clearinghouse to respond to this consent request.

To avoid delays, encourage the driver to register in the Clearinghouse and respond to this request.

Conduct Another Query

Drivers Responds to Consent Request in the Clearinghouse

- Drivers will log in to the Clearinghouse to respond to a consent request
 - Query consent requests will be displayed on the Driver Dashboard



Employer Query Results – Full Query

John Smith (US-MA-1234567)

Sample-Employer

Result: Prohibited | Status: Completed (1/9/2020 3:32:24 PM)

Conducted By: Sample-Employer@example.com | **Query Type:** LimitedToFull

Driver Information

Name: John Smith

Date of Birth: 5/3/1990

CDL/CLP: US-MA-1234567

Consent Info

Requested: 1/9/2020 15:30:00

Recorded: 1/9/2020 15:32:24

Status: Provided

[View Query Details](#)

Query Detail

Query Overview

John Smith (US-MA-1234567)

Sample-Employer

Result: Prohibited | Status: Completed (1/9/2020 3:32:24 PM)

Conducted By: Sample-Employer@example.com | **Query Type:** LimitedToFull | **Source:** Website

Driver Information

Name: John Smith

Date of Birth: 5/3/1990

CDL/CLP: US-MA-1234567

Consent Information

Requested: 1/9/2020 15:30:00

Recorded: 1/9/2020 15:32:24

Status: Provided

Query History

Created: 1/9/2020 15:29:35

Open Violations

Driver Information

John Smith

DOB: 5/3/1990 | **CDL/CLP#:** 1234567

Country: United States | **State:** Massachusetts

Violation Information

Test ID: 987654321

Type of Violation: Concentration of 0.04% or greater

Test Date: 1/7/2020

Reason for Test: Random

Test Results Entered By

Sample-CTPA (1/8/2020 3:27:13 PM)

Driver's View of Violation Information

Violation History

Reported On: 11/26/2019 11:25:24 PM Test Reason: Real
Reported By: MC of Boston (1)

Actual knowledge of a drug violation

RTD Process Details

Test Details

If you believe information has been inaccurately reported, you can file

A drug or alcohol violation will remain in the Clearinghouse until the v
determination, whichever is later. The Clearinghouse does not contain

Violation Detail

Return to Duty (RTD) Status

Status:

SAP Request Sent: 12/4/2019
SAP Designated: 12/4/2019
Initial SAP Assessment: 12/4/2019
Determined Eligible for RTD Testing: Not Completed
RTD Test with Negative Result: Not Completed
Follow-Up Testing Plan: Not Completed

Driver Information

John Smith

DOB: 2/11/1984 CDL/CLP#: 345345435345
State: Massachusetts Country: United States

Violation Information

Type of Violation: Alcohol test refusal
Reason for Test: Post-accident
Type of Test Refusal: Fail to appear for any test
Remarks / Additional Information:

Test Results Entered By

MC of Boston (1)

Notice to Appear

Driver Notified: 11/22/2019 8:00:00 PM
Testing Site Location: 123 Main St, Boston, MA 02446, US
Date and Time to Appear: 11/22/2019 8:00:00 PM
• [User_Stories_Violation_Reporting.docx](#)
Document Type: Email Message Description: 23432435

Driver Employment Status

Separation due to: Resigned

Documentation

• [Violation-Reporting-MROv2.docx](#)
Document Type: Other Description: 23423432434

Frequently Asked Questions

- **Can employers or their designated C/TPA(s) query multiple drivers at one time in the Clearinghouse?**
 - Yes, employers or their designated C/TPA(s) will be able to conduct bulk queries via a tab separated values (TSV) spreadsheet.
 - Data fields include the driver's:
 - First and last name
 - Date of birth
 - CDL number
 - State of issuance
 - Country of issuance
 - Query type

SUBMIT A BULK UPLOAD

For those who need to conduct multiple queries at once, a bulk upload option is available. Follow the steps below.

1. Download and complete the bulk upload template file.
2. Click "Browse" below and select the completed template file.
3. Click "Upload File." You will confirm your submission once the file has been verified.

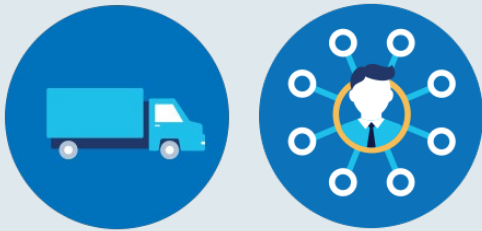
Bulk Query File (maximum size 500kb)	Description (optional)
<input type="button" value="Choose File"/> No file chosen	<input type="text"/>

Reporting Violations in the Clearinghouse

Reporting Violations - Employers and C/TPAs

What violations are the employer or designated C/TPA required to report?

INFORMATION TO BE REPORTED TO CLEARINGHOUSE



**Prospective/Current
Employer of CDL Driver**

Or

**Service agent acting on
behalf of Current
Employer of CDL Driver**

An alcohol confirmation test with a concentration of 0.04% or higher

Refusal to test (alcohol) as specified in [49 CFR 40.261](#)

Refusal to test (drug) not requiring a determination by the MRO as specified in [49 CFR 40.191](#)



Actual knowledge, as defined in [49 CFR 382.107](#), that a driver has used alcohol on duty, used alcohol within four hours of coming on duty, used alcohol prior to post-accident testing, or has used a controlled substance

Negative RTD test results (drug and alcohol testing, as applicable)

Completion of follow-up testing

Reporting Violations - MROs and SAPs

What violations are the MRO or SAP required to report?

	INFORMATION TO BE REPORTED TO CLEARINGHOUSE	DEADLINE FOR REPORTING INFORMATION
MRO 	Verified positive, adulterated, or substituted drug test result	Within two business days of making a determination or verification of a DOT-approved drug test
	Refusal to test (drug) requiring a determination by the MRO as specified in 49 CFR 40.191	
	Changes a verified drug test per 49 CFR Part 40	Within one business day of making any change in the reported results
SAP 	Identification of driver and date the initial assessment was initiated	By the close of the business day following the date of initial assessment
	Date of determination of eligibility for RTD testing	By the close of the business day following the determination that the driver completed the RTD process

Recording Data - MRO

■ Employer Information

- Company name and address (if available)
- USDOT Number (if available)
 - Information is about the employer of the **driver** not the MRO

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CLEARINGHOUSE

[My Dashboard](#) | [Violations: Report](#) | [Reports](#) | [Manage](#)

Employer Info > Driver Info > Violation Info > Review & Submit

Employer of Driver

Enter the information of the employer listed on the Federal Drug Testing Custody and Control Form (CCF). Enter all the information available to you.

Company Name

USDOT Number

Address

Street

City

Country

State

ZIP Code

Next

Cancel

Recording Data - MRO

■ Driver Information

- Driver's name, date of birth, and CDL number and state/country of issuance
 - **IMPORTANT:** Driver social security number (SSN) cannot be entered in the Clearinghouse
- Information will be verified against FMCSA systems
 - MRO will have two attempts to enter the driver's information correctly
 - If the information cannot be validated, it will be flagged for review by FMCSA (data will still be accepted)

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CLEARINGHOUSE

[My Dashboard](#) | [Violations: Report](#) | [Reports](#) | [Manage](#)

Employer Info > **Driver Info** > Violation Info > Review & Submit

Driver Information

Enter the information of the driver who committed the violation. All fields are required unless otherwise noted.

First Name

Last Name

Date of Birth

month

▼

day

year

Driver CDL Number ⓘ

number

Country of Issuance

country ▼

State of Issuance

state ▼

Verify Driver Information

Cancel

CDL Information

- **What happens if the CDL information is not listed on the CCF?**
 - CDL number **must** be used instead of the SSN or EIN when FMCSA-covered drivers' positive drug or alcohol test results are reported to the Clearinghouse
 - CCF must annotate the driver's CDL number and state of issuance in **Step 1, Section C** of the CCF for each FMCSA-regulated test
 - Driver's CDL number and state of issuance must also be noted on the **Alcohol Testing Form (ATF)**
 - If the employer or C/TPA does not provide the CDL and the state of issuance, the collector should ask the driver for this information at the collection site

What does this mean for laboratories?

Laboratories should process the urine specimen without delay and send the results to the MRO

What does this mean for the MRO?

- The MRO should contact the driver, driver's employer, or designated employer representative to obtain the information
- After receiving the CDL information, the MRO will report the verified positive test result in the Clearinghouse

Recording Violation Data – Positive drug test

■ Violation Information

- Reason for the test, date of test, date of verified result, specimen ID number, and test result

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CLEARINGHOUSE

My Dashboard | Violations: Report | Reports | Manage

Employer Info > Driver Info > Violation Info > Review & Submit

Violation Information

Enter each violation separately. If you have multiple violations to enter for a single driver, you will be able to add another related violation at the end of this entry.

ENTER THE TYPE OF VIOLATION (SELECT ONE):

☒ Positive drug test
☐ Refusal to take a drug test

What was the reason for the test?

Date of Test

Date of Verified Result

Specimen ID Number ⓘ

TESTED POSITIVE FOR (SELECT ALL THAT APPLY):

☐ Marijuana Metabolite (Δ9-THCA)
☐ Cocaine Metabolite (BZE)
☐ PCP
☐ Methamphetamine
☐ Amphetamine
☐ MDMA
☐ MDA

☐ 6-Acetylmorphine
☐ Morphine
☐ Codeine
☐ OXYC
☐ OXYM
☐ HYC
☐ HYM

☐ DILUTE ⓘ

Recording Violation Data – Refusal to take a drug test

- Select the reason for the test
 - Pre-employment
 - Random
 - Post-accident
 - Return-to-duty
 - Follow-up
 - Reasonable suspicion
- Indicate the type of test refusal
- Provide the date of test and specimen ID number
 - Date of verified result for adulterated/substituted specimen
- Remarks/additional information (if any)

The screenshot shows the 'Violation Information' section of the FMCSA Drug & Alcohol Clearinghouse form. At the top, there are four tabs: 'Employer Info', 'Driver Info', 'Violation Info' (which is active), and 'Review & Submit'. Below the tabs, the title 'Violation Information' is displayed, followed by the instruction 'Enter each violation separately.'.

The first section is titled 'ENTER THE TYPE OF VIOLATION (SELECT ONE):'. It contains two radio button options: 'Positive drug test' and 'Refusal to take a drug test'. The 'Refusal to take a drug test' option is selected.

Below this section is a dropdown menu labeled 'What was the reason for the test?'. The dropdown is currently empty.

The next section is titled 'TYPE OF TEST REFUSAL (SELECT ONE):'. It contains four radio button options: 'Adulterated', 'Substituted', 'Fail to provide a sufficient specimen without medical explanation', and 'Other'. The 'Other' option is selected.

At the bottom of the form, there are three buttons: 'Previous', 'Next', and 'Cancel'.

Frequently Asked Questions

- **Will I report violations that occurred prior to January 6, 2020 to the Clearinghouse?**
 - No, only violations that occur on January 6, 2020 or later.
- **How long is the violation information retained in the Clearinghouse?**
 - 5 years or until the follow-up testing plan is successfully completed, whichever is later.
- **Will a prospective employee's drug and alcohol violation history with other DOT modes be available in the Clearinghouse?**
 - No, the Clearinghouse will contain only drug and alcohol program violation information for employees subject to the testing requirements under the Federal Motor Carrier Safety Regulations in 49 CFR Part 382.

Frequently Asked Questions

- **Can an MRO or employer report a drug and alcohol program violation if the driver is not registered for the Clearinghouse?**
 - Yes. The Clearinghouse will associate the violation with a driver's CDL information. This will be recorded even if the driver has not registered for the Clearinghouse.
- **Will an MRO or SAP be able to view drug and alcohol violation history of a driver?**
 - No, due to privacy requirements, this information will not be shared with MROs or SAPs.
 - MROs and SAPs can review information they have reported.
- **Will the MRO receive a confirmation number when submitting information?**
 - A Test ID will be displayed to the user.

Frequently Asked Questions

- **What information may be challenged by the driver?**
 - The accuracy of the information reported
 - Report of employer's actual knowledge the driver received a traffic citation for driving a CMV while under the influence of drugs or alcohol if it did not result in a conviction
 - **Accuracy of test results and refusals may not be challenged**
- **How does a driver change or remove inaccurate data?**
 - The driver may submit a petition via FMCSA's DataQs system
 - FMCSA will review petition and notify driver of decision to remove, retain, or correct information in the Clearinghouse and the reason for decision
 - If the driver believes a petition decision was made in error, he/she may submit a request for an Administrative Review
 - Request must include an explanation why he/she believes FMCSA made an error in their decision
 - Driver informed of decision
 - Decision will constitute as the final Agency action

NCCDB and the Clearinghouse

- Complaints against employers, SAPs and MROs regarding the Clearinghouse will be submitted to NCCDB
 - These complaints, along with other data sources, are used to make decisions about which entities FMCSA will investigate.
- The following complaints can be submitted against employers, SAPs, and MROs :

Reporting Entity	Reason for the Complaint
Driver	<ul style="list-style-type: none"> • Employer has accessed information in the Clearinghouse account without receiving consent • Employer has failed to report information to the Clearinghouse (e.g. negative results or completion of follow-up testing)
Driver	<ul style="list-style-type: none"> • SAP failed to report information to the Clearinghouse within the required timeframe (e.g. date of initial assessment, eligibility for return-to-duty testing) • SAP unable to record information in the Clearinghouse (e.g. did not accept Clearinghouse request)
Employer or Designated C/TPA	<ul style="list-style-type: none"> • MRO did not report the drug and/or alcohol violation within 2 business days after making the determination or verification • MRO did not report a change to the results report within 1 business day

Reporting RTD Information in the Clearinghouse

The Return-to-Duty (RTD) Process and the Clearinghouse

- The RTD process has not changed. However, employers, or their designated C/TPAs, and SAPs must now report select parts of the RTD process in the Clearinghouse, within specific timeframes.
- Before a SAP can report any information to the Clearinghouse, the SAP must be designated by a driver.
 - A driver should establish a relationship with a SAP prior to designating the SAP in the Clearinghouse.

Todd Smith

Status: Pending Requests | Last Updated: 1/24/2020

Approved Driver Designation: Approve Request Deny Request	Initial Assessment: Pending	RTD Test Eligible: Pending
--	--------------------------------	-------------------------------



Click **Approve Request** button
to confirm a driver request

What RTD information do SAPs need to report in the Clearinghouse?

- Date the driver's initial SAP assessment is completed
 - Must report in the Clearinghouse by the close of the business day following the initial assessment
- Date the SAP determines the driver is eligible for RTD testing
 - Must report by the close of the business day following a determination that the driver completed the RTD process

Recording RTD Data – SAPs

- **Initial SAP assessment date**
 - Locate the appropriate driver in your driver list
 - Click the button to enter the date

Todd Smith

Status: Initial Assessment | Last Updated: 1/24/2020

Approved Driver Designation:
1/24/2020

Initial Assessment
Enter Date



DRUG & ALCOHOL
CLEARINGHOUSE

×

Date of Initial SAP Assessment

Enter the date of the initial SAP assessment. If the assessment took place over multiple days, enter the date it was completed.

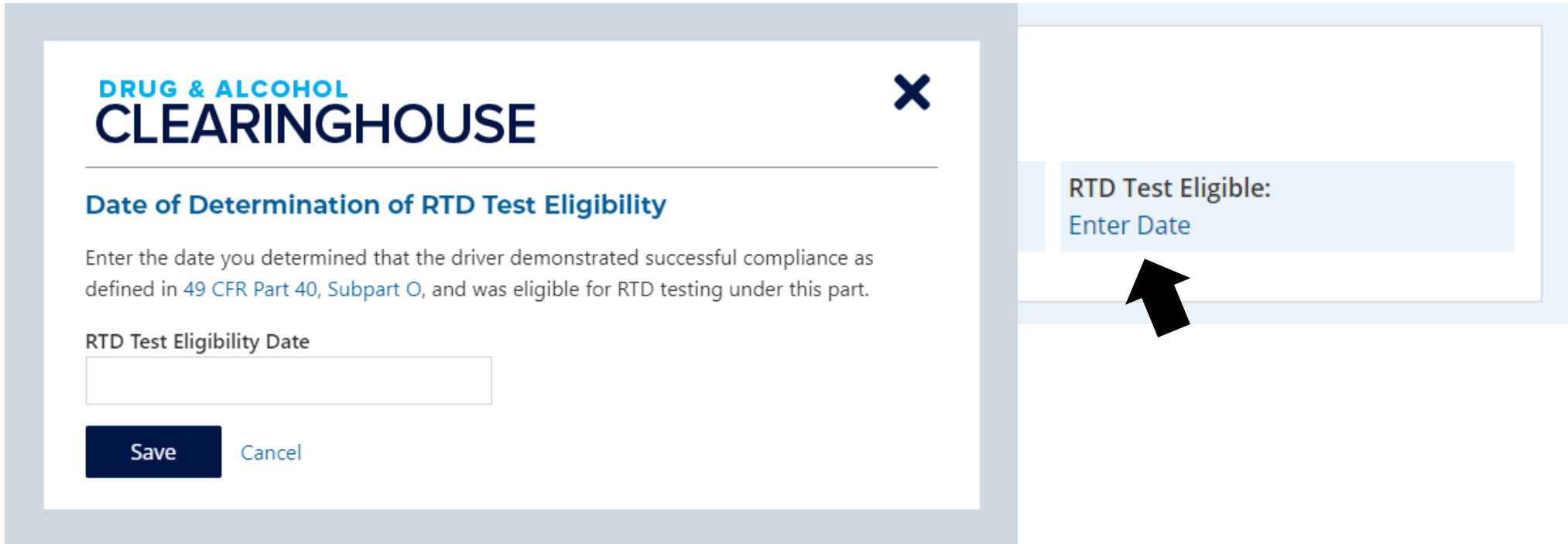
Initial Assessment Date

Save

Cancel

Recording RTD Data – SAPs

- **Date determined eligible for RTD testing**
 - Locate the appropriate driver in your driver list
 - Click the button to enter the date



The screenshot displays the 'Drug & Alcohol Clearinghouse' interface. A modal dialog box is open, titled 'Date of Determination of RTD Test Eligibility'. The dialog contains the following text: 'Enter the date you determined that the driver demonstrated successful compliance as defined in 49 CFR Part 40, Subpart O, and was eligible for RTD testing under this part.' Below this text is a text input field labeled 'RTD Test Eligibility Date'. At the bottom of the dialog are two buttons: 'Save' and 'Cancel'. To the right of the dialog, a callout box highlights a button labeled 'RTD Test Eligible: Enter Date'. A black arrow points from this callout box towards the 'Save' button in the dialog.

Frequently Asked Questions

- **Will a driver's follow-up testing plan be available in the Clearinghouse?**
 - No, follow-up testing plans will not be included in a driver's Clearinghouse record.
 - When a prospective employee has not completed a follow-up testing plan prescribed by the SAP, the subsequent new employer must obtain the follow-up testing plan from the previous employer, as required in § [382.413](#), and report the date the follow-up testing plan was completed.

Common Issues

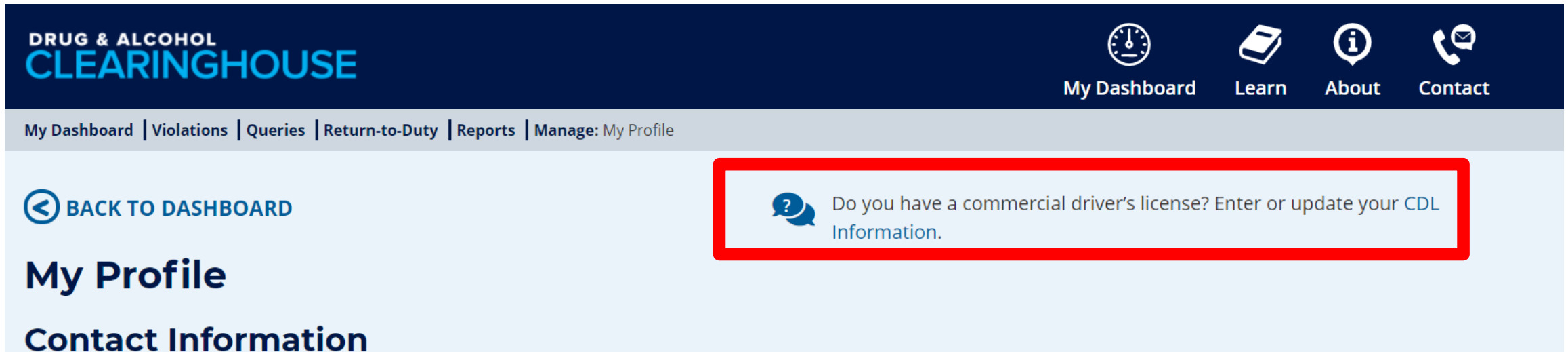
Common Issues – Registration

- **Incorrect Role**
 - **Employer registered as a C/TPA**
 - Cannot designate a C/TPA
 - Cannot purchase a query plan
 - **Employer registered as an Assistant, not as an Admin**
 - Cannot designate a C/TPA
 - Cannot invite Assistants
 - **Employer registered as a Driver**
 - **C/TPA registered as an Assistant**
 - Cannot accept Employers' designation
 - Cannot invite Assistants

Common Issues

■ Add or update CDL

- Click the “Edit Profile” or “My Profile” from the dashboard.
- Click the link “CDL Information” in the upper right-hand corner.
- Enter information without any spaces or dashes



The screenshot shows the Drug & Alcohol Clearinghouse dashboard. At the top, there is a dark blue header with the logo on the left and navigation links (My Dashboard, Learn, About, Contact) on the right. Below the header is a light blue navigation bar with links: My Dashboard | Violations | Queries | Return-to-Duty | Reports | Manage: My Profile. The main content area has a light blue background. On the left, there is a 'BACK TO DASHBOARD' link with a left arrow icon, followed by the heading 'My Profile' and the sub-heading 'Contact Information'. On the right, there is a red-bordered box containing a question mark icon and the text: 'Do you have a commercial driver's license? Enter or update your CDL Information.'

Common Issues

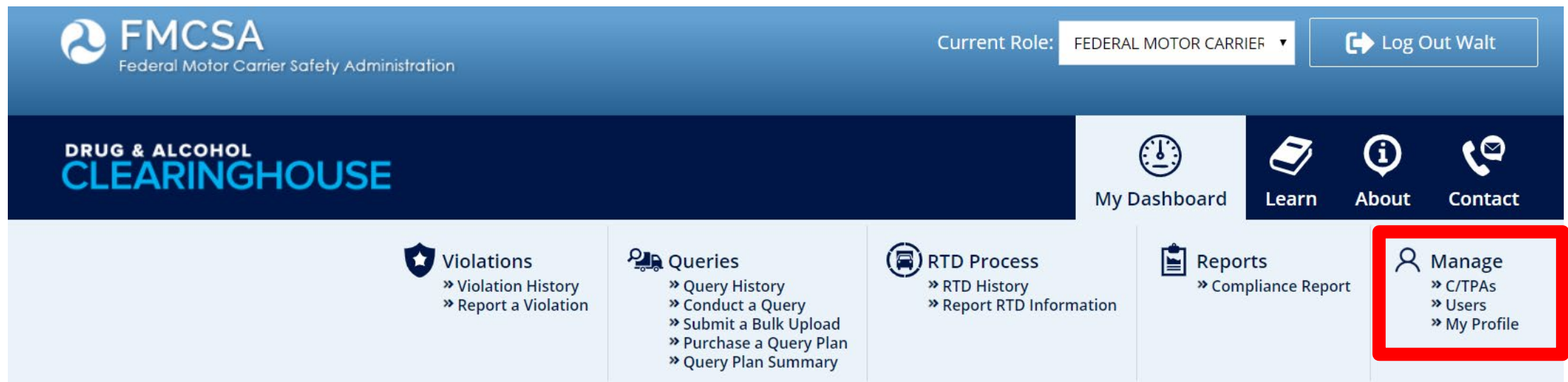
■ Multiple roles

- Current Role drop down box to switch between roles



■ Add or Update CDL

- Carrier role must be set to DACH Motor Carrier Admin in Portal



Common Issues – login.gov

- Change email address and authentication method
 - Log in to <https://secure.login.gov/>
 - Scroll to add or edit “Two-Factor Authentication.”
 - Click on “Add email”. Then, click on “Delete” next to the email address you are replacing.

LOGIN INFORMATION ➔

Email addresses + Add email

Password ***** Edit

TWO-FACTOR AUTHENTICATION 📱

Phone numbers + Add phone

default

not enabled

Authentication app + Add

Security key + Add security key

More Information

For more information

Visit <https://clearinghouse.fmcsa.dot.gov>

- Subscribe for email updates
- Read frequently asked questions
- Download instructional guides

Contact us:

- Email clearinghouse@dot.gov
- Call 844-955-0207





Q&A



Additional Information

Recording Violation Data - Employer

■ Select type of violation

Violation Information

Enter each violation separately. If you have multiple violations to enter for a single driver, you will be able to add another related violation at the end of this entry.

ALCOHOL VIOLATION

☒ Alcohol concentration of **0.04 or greater** ⓘ

☐ Refusal to take an alcohol test

☐ Actual knowledge ⓘ of an alcohol violation

DRUG VIOLATION

☐ Refusal to take a drug test

☐ Actual knowledge ⓘ of a drug violation

What was the reason for the test?

Date of Test

Previous

Next

Cancel

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REGISTER NOW

Registration is open for the Drug and Alcohol Clearinghouse.

To access the Clearinghouse once it is operational, authorized users will be required to request access from FMCSA by registering for the Clearinghouse. Registering this fall is the first step in ensuring you will be ready when the Clearinghouse is operational on January 6, 2020. [Learn more about Clearinghouse registration.](#)

Get Ready for Implementation: Register Today

Register

Query Plans Available for Purchase

NEW

Employers of CDL drivers can now purchase a query plan that will enable them to conduct queries beginning January 6, 2020.

Query plans may only be purchased from the FMCSA Clearinghouse website.

To conduct limited queries, employers must obtain consent outside the Clearinghouse. Download a sample limited consent form.

Learn About Query Plans

Frequently Asked Questions

Check out the [FAQs page](#) with more than 50 questions and answers. Browse, search, or filter to find the information you need.

How will authorized users access the Clearinghouse?

Authorized users must register and create an account to access the Clearinghouse.

When will authorized users be able to register?

Authorized users may register now.

Browse FAQs

Learning Center

NEW

FMCSA has created a new centralized location for information about the Clearinghouse, including:

- Downloadable resources
- News and Events
- Links to additional resources from USDOT

Take a look and be prepared for January 6, 2020, when the Clearinghouse becomes fully operational and mandatory reporting begins.

Visit the Learning Center

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Register for the Clearinghouse now and be ready for implementation

Authorized users must register to request access to information in the Clearinghouse. You will need to sign in with a login.gov account to begin your Clearinghouse registration.

Need a login.gov account? Click the link below to create your login.gov account.

Already have a login.gov account? Click the link below and sign in to your account.

Go to login.gov

GOVERNMENT PERSONNEL

FMCSA enforcement personnel and State Driver Licensing Agencies should not complete Clearinghouse registration. Log in using your FMCSA Portal credentials.

Why register now?

Don't wait! Registering now lets you complete the steps below so that you can be ready when the Clearinghouse is operational on January 6, 2020.

DRIVERS

Enter your CDL information and confirm all information is accurate in our database.

EMPLOYERS

Does a C/TPA manage your drug and alcohol testing program? Designate them today. Have an FMCSA Portal account? Link it with your Clearinghouse account.

SAPS & MROS

Invite Assistants from your company and get set up so you can record information as soon as the Clearinghouse is operational.



The FMCSA Drug & Alcohol Clearinghouse



The FMCSA Drug & Alcohol Clearinghouse is using login.gov to allow you to sign in to your account safely and securely.

Email address

Password

☐ Show password

Sign In

Don't have an account? [Create an account](#)

[Sign in with your government employee ID](#)

[Back to The FMCSA Drug & Alcohol Clearinghouse](#)

[Forgot your password?](#)

[Security Practices and Privacy Act Statement](#)



The FMCSA Drug & Alcohol Clearinghouse

STEP 1 OF 4

Enter your email address

Email address

Submit

[Cancel](#)

[Security Practices and Privacy Act Statement](#)



Confirm your email

Thanks for creating an account. Please click the link below or copy and paste the entire link into your browser. This link will expire in 24 hours.

Confirm email address

https://secure.login.gov/sign_up/email/confirm?_request_id=&confirmation_token=McsMEmUz2_8CdG5vZCQ

Please do not reply to this message. If you need help, visit www.login.gov/help

[About login.gov](#) | [Privacy policy](#)

LOGIN.GOV

✓ You have confirmed your email address

Create a strong password

It must be at least 12 characters long and not be a commonly used password. That's it!

Password

☐ Show password

••••••••

Password strength: **Great!**

Continue

Password safety tips

The longer and more unusual the password, the harder it is to guess. So avoid using common phrases. Also avoid repeating passwords from other online accounts such as banks, email and social media.

Close

[Cancel account creation](#)

LOGIN.GOV

The FMCSA Drug & Alcohol Clearinghouse

STEP 3 OF 4

First authentication method setup (1 of 2)

Add a second layer of security so only you can sign in to your account.

You'll only use one authentication method to sign in, but we ask you to set up two. This makes sure you can still sign in if you lose access to one.

Select an option to secure your account:

☒ Phone

Get your security code via text message (SMS) or phone call

☐ Authentication application

Set up an authentication application to get your security code without providing a phone number

☐ Security key

Use a security key to secure your account

☐ Government employees

Use your PIV/CAC card to secure your account

☐ I don't have any of the above

You can use backup codes as your only authentication method. We'll give you 10 codes that you'll have to keep in a safe place.

Continue

[Cancel account creation](#)

LOGIN.GOV

The FMCSA Drug & Alcohol Clearinghouse



STEP 3 OF 4

Send your security code via text message (SMS) or phone call

We'll send you a security code **each time you sign in**. Message and data rates may apply.

Phone number

example: (201) 555-0123

How should we send you a code?

You can change this selection the next time you sign in. If you entered a landline, please select "Phone call" below.

☒ Text message (SMS)

☐ Phone call

Send code

[Choose another option](#)



The FMCSA Drug & Alcohol Clearinghouse



You successfully set up Phone as
your first authentication method.

Next, you'll set up another method.

Continue

[Cancel account creation](#)



The FMCSA Drug & Alcohol Clearinghouse



You have created your account with
login.gov

You can now log into **The FMCSA Drug &
Alcohol Clearinghouse.**

Continue

This is the only information login.gov will share
with **The FMCSA Drug & Alcohol Clearinghouse:**

✓ Email address

[Return to your login.gov profile](#)

Registering for the Clearinghouse

- Must have a login.gov account to register for the Clearinghouse.



When selecting a method for second factor authentication do not select “backup codes”

- After you have logged in to your login.gov account, select your user role.
- Owner-operators: select **employer** or **driver**, as applicable.

The screenshot shows the registration interface for the Drug & Alcohol Clearinghouse. At the top, there's a header with the logo and navigation links (FAQ, About, Contact). A success message states: "Thank you! You are now logged into your login.gov account. Follow the steps below to complete your Clearinghouse registration." Below this is a progress bar with six steps: 1. LOGIN.GOV (completed), 2. ROLE SELECTION (current step), 3. CONTACT INFORMATION, 4. COMPANY INFORMATION, 5. DESIGNATE C/TPA, and 6. TERMS & CONDITIONS. Under "2. Select Your Role", a prompt says: "Use the menu below to select the type of user account you will need in the Clearinghouse." There are five role selection cards: "Employer" (selected with a blue circle), "Driver", "Consortium/Third-Party Administrator (C/TPA)", "Medical Review Officer (MRO)", and "Substance Abuse Professional (SAP)". At the bottom, there's a warning box: "Are you covered by DOT Drug and Alcohol Testing Regulations? Find out" with a yellow warning icon. Navigation buttons "Next" and "Cancel" are at the very bottom.

Registering with an FMCSA Portal Account

- Employer registration will depend on if you have an FMCSA Portal account
- If you have, or should have, a USDOT Number, you should have a Portal account
- Your Portal account must have the correct user role
 - **DACH Motor Carrier**
Can query, report
 - **DACH Motor Carrier Admin**
Can query, report, designate C/TPA, indicate carrier type

The screenshot shows the '2. Select Your Role' step of the registration process. At the top, a progress bar indicates six steps: 1. LOGIN.GOV (completed), 2. ROLE SELECTION (current step), 3. CONTACT INFORMATION, 4. COMPANY INFORMATION, 5. DESIGNATE C/TPA, and 6. TERMS & CONDITIONS. A help link is provided: 'Do you need help? Download step-by-step instructions for employer registration.' The main question is 'DO YOU HAVE AN FMCSA PORTAL ACCOUNT?'. There are two radio button options: 'YES I have an FMCSA Portal Account' (selected) and 'NO I do not have an FMCSA Portal Account'. At the bottom are 'Previous', 'Next', and 'Cancel' buttons.

Portal Roles

Not sure which Clearinghouse user role you will need?

DACH Motor Carrier Admin (Employers)

DACH Motor Carrier (Assistants)

To request an FMCSA Portal account, visit <https://portal.fmcsa.dot.gov/login>

Designating a C/TPA

- C/TPAs must be registered in the Clearinghouse before they can be designated
- Employers select the actions a C/TPA may take on their behalf
- **Owner-operators must designate at least one C/TPA to complete the following:**
 - Report violations
 - Report RTD information

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Do you need help? Download step-by-step instructions for employer registration.

1 2 3 4 5 6

LOGIN.GOV ROLE SELECTION CONTACT INFORMATION COMPANY INFORMATION DESIGNATE C/TPA TERMS & CONDITIONS

5. Designate Your Consortium/Third-Party Administrator

As an employer who employs himself/herself as a driver (owner-operator), you must use one or more consortia/third-party administrators (C/TPAs) to manage your drug and alcohol testing program. You must identify your C/TPA(s) in the Clearinghouse by designating them below. This enables them to act on your behalf in the Clearinghouse, as required by § 382.705(b)(6).

You must designate your C/TPA(s) in the Clearinghouse before you can query driver records or report drug and alcohol program violations. You can designate your C/TPA now, or after you have completed your registration.

DESIGNATE YOUR C/TPA(S)

For each C/TPA you designate, you must indicate which actions the C/TPA may take your behalf. If you don't currently have a C/TPA, you may designate the C/TPA once you have acquired their services.

Note: Per § 382.711(b)(3), any changes to designated C/TPAs must be updated in the Clearinghouse within 10 days.

Who is your C/TPA?

C/TPA not listed?
A C/TPA must be registered in the Clearinghouse before they can be designated by an employer. If your C/TPA is not listed, contact them to confirm they have completed their Clearinghouse registration.

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Thank you! You are now logged into your login.gov account.
Follow the steps below to complete your Clearinghouse registration.

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LOGIN.GOV

ROLE SELECTION


CONTACT INFORMATION

QUALIFICATIONS


TERMS & CONDITIONS

2. Select Your Role


Use the menu below to select the type of user account you will need in the Clearinghouse.




Employer




Driver



Consortium/Third Party Administrator (C/TPA)



Medical Review Officer (MRO)



Substance Abuse Professional (SAP)

To complete your Clearinghouse registration you will need:

☒ Your MRO license information

☒ Confirmation of required training and examination, and basic knowledge as defined in § 40.121

Can you certify your MRO qualifications?

MROs who use this registration process will be required to self-certify their qualifications and confirm their credentials and basic knowledge, as required by § 40.121.

MROs can also invite users who will serve in an Assistant role. Assistants will enter violation information in the Clearinghouse on the MRO's behalf. MRO Assistants should not follow this registration process, but should wait to receive an email invitation from the MRO they will work under.

Are you a credentialed MRO?

☒ Yes, I am a credentialed MRO.

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Thank you! You are now logged into your login.gov account.
Follow the steps below to complete your Clearinghouse registration.

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ROLE SELECTION

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3. Contact Information

Enter your contact information below. All fields are required unless otherwise noted.

Name/Phone/Email

First Name

Middle Name (Optional)

Last Name

Phone Number

Alternate Phone Number (Optional)

Email Address (Login.gov Username)

Type

Type

Company Information

Affiliated Company Name

Office Address

Street

City

Country

State

ZIP Code

Additional Address

☒ No additional address

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✓

✓

✓

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TERMS & CONDITIONS

4. Qualifications (1 of 2)

To complete your MRO duties in the Clearinghouse, you must confirm your qualifications. All fields are required unless otherwise noted.

MRO License

You must possess either a Doctor of Medicine or Doctor of Osteopathy license, as defined in § 40.121. Select which type of license you have and where it was issued.

License Type
Select a type

Country
Select a country

State
Select a state

MRO Basic Knowledge Confirmation

You must confirm you possess the basic knowledge as described below, and as defined in § 40.121.

☐ I confirm that I meet ALL of the MRO basic knowledge criteria listed below.

- I am knowledgeable about and have clinical experience in controlled substances abuse disorders, including detailed knowledge of alternative medical explanations for laboratory confirmed drug test results.
- I am knowledgeable about issues relating to adulterated and substituted specimens as well as the possible medical causes of specimens having an invalid result.
- I am knowledgeable about this part, the DOT MRO Guidelines, and the DOT agency regulations applicable to the employers for whom you evaluate drug test results, and you must keep current on any changes to these materials.
- I am knowledgeable about part 49 CFR 40, the DOT MRO Guidelines, and the DOT agency regulations applicable to the employers for whom I evaluate drug test results, and I keep current on any changes to these materials. I subscribe to the [ODAPC list-serve](#).

DOT MRO Guidelines, and other materials are available from ODAPC (Department of Transportation, 1200 New Jersey Avenue, SE, Washington, DC 20590, 202-366-3784), or on the [ODAPC Web site](#).

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4. Qualifications (2 of 2)

To complete your MRO duties in the Clearinghouse, you must confirm your qualifications. All fields are required unless otherwise noted.

MRO Training and Examination

You must meet the MRO certification and training requirements as defined in § 40.121. Additionally, during each five-year period from the date on which you satisfactorily completed the examination, you must complete requalification training. Following your completion of requalification training, you must satisfactorily complete an examination.

☐ I have satisfactorily completed MRO qualification training training in ALL of the following subjects:

- Collection procedures for urine specimens;
- Chain of custody, reporting, and recordkeeping;
- Interpretation of drug and validity tests results;
- The role and responsibilities of the MRO in the DOT drug testing program;
- The interaction with other participants in the program (e.g., DERs, SAPs); and
- Provisions of this part and DOT agency rules applying to employers for whom you review test results, including changes and updates to this part and DOT agency rules, guidance, interpretations, and policies affecting the performance of MRO functions, as well as issues that MROs confront in carrying out their duties under this part and DOT agency rules.

☐ I have satisfactorily completed an MRO examination administered by nationally-recognized MRO certification board or subspecialty board for medical practitioners in the field of medical review of DOT-mandated drug tests. The examination comprehensively covered all elements of qualification training listed above.

☐ My MRO certification is up-to-date. This means it has either been less than 5 years since my initial examination, or I have completed requalification training and examination every 5 years since the initial examination.

MRO Documentation

Per § 40.121, you must maintain documentation showing that you currently meet all requirements of this section. You must provide this documentation on request to DOT agency representatives and to employers and C/TPAs who are using or negotiating to use your services.

☐ I maintain documentation showing I meet all of the MRO License, Training and Examination qualifications listed above.

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5. Terms and Conditions

FMCSA IT Rules of Behavior

As a user of the Federal Motor Carrier Safety Administration (FMCSA's) Drug and Alcohol Clearinghouse, I understand that I am personally responsible for the use and any misuse of my system account and password. I also understand that by accessing a U.S. Government information system, I must comply with the following requirements:

1. The Drug and Alcohol Clearinghouse is authorized for official use only.
2. The Drug and Alcohol Clearinghouse may not be used (i) for a purpose that violates any Federal law; (ii) for mass mailings of personal messages/statements; (iii) for commercial purposes, financial gain, or to support "for profit" non-Government activities; or (iv) to engage in any DOT or FMCSA-discrediting activities (e.g., gambling; viewing of adult content). "FMCSA-discrediting activities" also include seeking, transmitting, collecting, or storing defamatory, discriminatory, obscene, harassing, or intimidating messages or materials.
3. FMCSA reserves the right to monitor the activity of any machine connected to its infrastructure.
4. Drug and Alcohol Clearinghouse is the property of the Federal Government and FMCSA owns the data stored in this system.
5. Non-public information that was obtained via the Drug and Alcohol Clearinghouse may not be divulged outside of authorized channels without the express permission of the owner of that information.
6. Any activity that violates Federal laws for information protection (e.g., hacking, spamming) is prohibited.
7. Users must lock the computer if they are away from the desk and use a password-protected screensaver to automatically lock the computer.
8. Drug and Alcohol Clearinghouse accounts are linked to your login.gov profile solely for the use of the individual for whom they were created. Your login.gov passwords or any other authentication mechanisms **must never** be shared or stored in **printed form** in any place accessible. If stored **digitally**, a password must not be stored in a clear-text or a readable format. You may store your login.gov "just in case" information in printed or digital form.
9. The Drug and Alcohol Clearinghouse uses login.gov to authenticate you. Login.gov has password format requirements and a password expiration policy that must be followed. Login.gov passwords do not expire because login.gov uses multi-factor authentication. Multi-factor authentication expires every 30 days. See <https://www.login.gov/help/signing-in/how-do-i-turn-off-two-factor-authentication/> for more information.
10. Any security problems or password must be reported immediately to the FMCSA Information System Security Manager at FMCSASecurity@dot.gov.
11. Users must protect all confidential/sensitive and privacy information from disclosure.
12. Hard copies of confidential/sensitive and privacy information must be shredded and destroyed.
13. I agree to accept any written communication from FMCSA relating to my participation on Drug and Alcohol Clearinghouse by electronic mail at the email address(es) I provide to FMCSA. Such electronic communication shall be complete upon its transmission by FMCSA.
14. I understand that Federal law provides for punishment under Title 18 of the U.S. Code, including a fine and up to 10 years in prison for the first offense for anyone who:
 1. Intentionally accesses a Government information system without authorization, or exceeds authorized access, and obtains information that requires protection against unauthorized disclosure.
 2. Intentionally accesses a Government information system without authorization, or exceeds authorized access, and impacts the Government's operation, including availability of that system.
 3. Intentionally accesses a Government information system without authorization, or exceeds authorized access, and alters, damages, or destroys information therein.
 4. Intentionally accesses a Government information system without authorization, or exceeds authorized access, and obtains anything of value.
15. Users must only use Sensitive Personally Identifiable Information (SPII) on encrypted laptops, mobile devices, and storage media devices. SPII is a subset of PII which if lost, compromised or disclosed without authorization, could result in substantial harm, embarrassment, inconvenience, or unfairness to an individual, (e.g., DoB, SSN, and Driver's License).
16. Users of FMCSA IT systems using non-FMCSA furnished equipment to access FMCSA IT systems must install and maintain antivirus and anti-spyware tools on said equipment.

Drug and Alcohol Clearinghouse Terms of Use

I am capable and willing to comply with the requirements under of 49 CFR 382 Subpart G, Requirements and Procedures for Implementation of the Commercial Driver's License Drug and Alcohol Clearinghouse (Clearinghouse).

I agree to accept any written communication from FMCSA relating to the Clearinghouse by electronic mail at the email address(es) I provide to FMCSA or by physical letters sent via United States Postal Service, including any notice of proposed removal from the Clearinghouse and any information addressing my obligations as an authorized user of the Clearinghouse. Such communication shall be considered complete upon its transmission by FMCSA.

I understand that by utilizing the Clearinghouse, I am participating in covered transactions and am required to comply with the suspension and debarment regulations at 2 C.F.R. part 180 and that I am required to comply with the regulations at 49 CFR part 382. I certify that I will comply with the information use and disclosure requirements set forth in 49 C.F.R. part 382. I agree that I will not access information in the Clearinghouse without authorization; share, distribute, publish, or otherwise release information unless specifically authorized by law; and I will not report inaccurate or misleading information to the Clearinghouse. I understand that by submitting information to the Clearinghouse I am participating in covered transactions and that submitting false or misleading statements may subject me to administrative, civil, or criminal penalties, including prosecution under 18 U.S.C. § 1001 or government-wide suspension and debarment under 2 C.F.R. part 180. I understand that failure to comply with the Clearinghouse Rules of Behavior and Terms of Use may result in revocation of my Clearinghouse registration under 49 C.F.R. § 382.713.

I accept the FMCSA Privacy Policy (see <https://www.transportation.gov/dot-website-privacy-policy>).

☐ I affirm that all the information provided is true and accept all of the terms above.

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I Agree
Cancel

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WELCOME TEST

The Clearinghouse will be operational on January 6, 2020. There are a few additional steps you can take now to ensure that you and your company will be ready for implementation. Download the Clearinghouse for SAPs brochure to learn more.

Invite an Assistant

Will other employees report dates of drivers' initial assessments or eligibility for RTD testing in the Clearinghouse on your behalf? You will need to send them an invitation to register for the Clearinghouse in an Assistant role.

[Invite an Assistant](#)

Learn More

Browse or search the Clearinghouse FAQs to find information to help you get ready for January 6, 2020.

[Read the FAQs](#)

Edit Profile

Make updates to the details you entered during your Clearinghouse registration.

[Edit Profile](#)

Download the Clearinghouse Brochure for SAPs

Want to learn more about how you will use the Clearinghouse beginning January 6, 2020? Download a PDF version of the Clearinghouse brochure designed specifically to help SAPs prepare for implementation.

[Download](#)

Coming Soon

JANUARY 6, 2020
Clearinghouse Fully Operational

- Accept requests from drivers to act as their designated SAP in the Clearinghouse
- Report dates of drivers' initial assessments
- Report dates you determine drivers are eligible for RTD testing

U.S. DEPARTMENT OF TRANSPORTATION
Federal Motor Carrier Safety Administration
1200 NEW JERSEY AVENUE, SE
WASHINGTON, DC 20590
855-368-4200

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DRUG & ALCOHOL CLEARINGHOUSE



Invite User

You can invite users to create a Clearinghouse Assistant account associated with your company. Enter the user's email address to generate and send the invitation. Only individuals authorized to enter information in the Clearinghouse on behalf of you and/or your company should be invited.

Email Address

Send Invite

Cancel

Invite an Assistant

Other employees or contractors who will be operating commercial motor vehicles on your behalf? You will need to send them an invitation to register for the Clearinghouse in an Assistant.

Invite an Assistant

you get ready for January 6, 2020.

Read the FAQs

Profile

updates to the details you provided during your Clearinghouse registration.

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